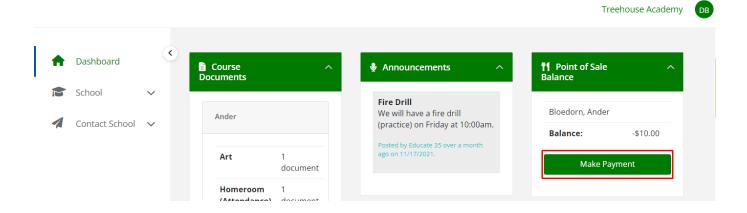
## St. Charles School Lunch Payments 2022-23

Cash or checks payments can be sent to the school office in an envelope with your child(ren)'s name(s) on it. There is no extra charge for cash or check payments.

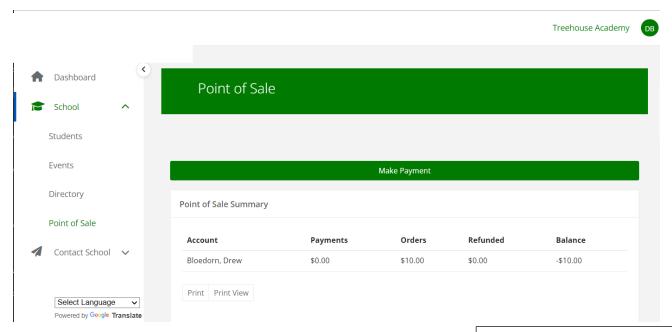
**Credit card payments can be made through Educate (not the school office).** Families will be charged \$1.50 per transaction in addition to 3% of the total amount they are depositing. These fees will be charged to their lunch account. Please see the instructions below:

## **Making Credit Card Lunch Payments Through Educate**

- 1. Log into your Educate account (Parent Portal)
- 2. From the Dashboard, select the "Make Payment" button within the POS Balance widget

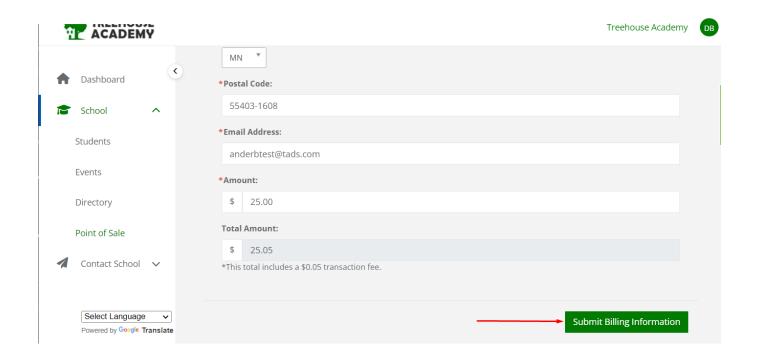


or select School >> Point of Sale, on the left hand menu, and click "Make Payment."

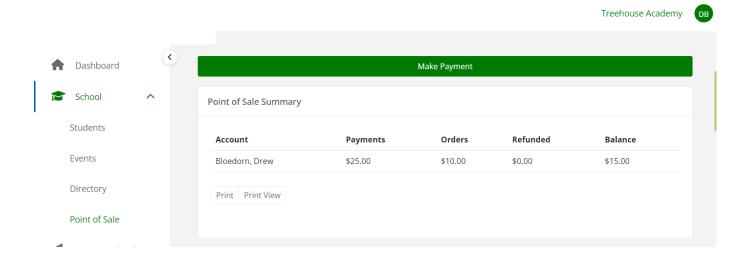


3. Fill in your contact information and amount you would like added, then

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- 4. Next, add in your credit card information and select "Submit Payment."
- 5. Once the payment has been submitted, you will see it listed under "Payments" under Point of Sale.



## **Questions or Concerns?**

Please reach out to the Educate Support Team at educate-support@communitybrands.com